



EAST ALLEGHENY SCHOOL DISTRICT

Mr. Donald L. MacFann

Superintendent of Schools

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Dear East Allegheny Parents & Guardians:

The District has continued its discussion with staff and local authorities on how we can make our school district a safer place. Listed below are steps that we have implemented. These and other protocols designed to keep all students, faculty, and visitors within the East Allegheny School District safe will serve as our primary focus throughout the 2016-2017 school year.

1. In order to visit a teacher, principal or staff member, a meeting should be scheduled. Please contact the building office or specific staff member to schedule a meeting.
2. If you need to pick up your child unexpectedly, a phone call to your child's school before you arrive is appreciated.
3. During school hours, a government issued ID will be required for you to enter the building. Your ID may be copied and kept on file for future visits.
4. Security officers are located at all District buildings.
5. Locks are being upgraded on all doors throughout the district.
6. The video camera and intercom system is being upgraded where needed.
7. Various drills will be practiced on a monthly basis. These drills may include the following: Fire, Lockout, Lockdown, Evacuation and Shelter Drills. We also hold Intruder Drills in cooperation with the North Versailles Township Police Department.
8. Metal detectors and wands will be utilized on a random basis for all students and visitors. This includes during the school day as well as for after school events.
9. Safe School Flip Chart - A Crisis Management and Emergency Response Plan is in place at all buildings. This plan serves as an operating guide for a wide range of emergencies and reflects each school's unique characteristics. The flip chart serves as a guide for the administrators and staff to ensure compatibility and consistency throughout the East Allegheny School District if a crisis would arise.

Once again, please know, district personnel will do everything in our power to be aware of the risks that are around us at all times, provide the parents and guardians within our community factual information in a timely manner without violating protocol, and be prepared to handle severe situations. Please understand that certain procedures may cause an inconvenience for you, but these protocols are being implemented to make our schools and your children safe. Excellent resources are available at www.redcross.org and www.pa.gov. Please be assured that we will take all other necessary precautions to help ensure the safety of our students.

Thank you for your understanding and support regarding these possible inconveniences. Please call your building principal if you have any questions.

Sincerely,

Mr. Don MacFann

Administrative Offices

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